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## ST. MARY'S INSTITUTE

*Inspiring Minds, Unlocking Potential Since 1880.*

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### **PLEASE READ: Important Information Regarding Your Child's Safety**

Dear Parent or Guardian:

Please abide by the following safety procedures when dropping students off in the morning and picking them up in the afternoon. A diagram of our parking lot is attached for your reference.

- **Always exercise extreme caution when approaching the school grounds.**
- **Maintain an appropriate speed limit when approaching and driving through the school grounds.**
- **A one-way, single lane traffic pattern is enforced.**
- **Always use Kopernik Blvd. to enter and Conrad Pl. to exit the parking lot.**
- **To drop off students without exiting your vehicle, come to a complete STOP before the crosswalk between the first and second row of parking. Students should use the crosswalk to lead them to the entrance of the school.**
- **Come to a complete stop at the crosswalk at all times. The pedestrian always has the right of way.**
- **If you wish to escort your child into school, please park your vehicle in the area designated for visitor parking, turn off your vehicle, and use the crosswalk leading to the entrance.**
- **Under no circumstances may vehicles enter the bus lane for curb side drop off.**
- **No vehicles other than buses are permitted in the bus lane between the school and the first row of parking.**
- **Always wait for and be on the look out for children and pedestrians when parking your vehicle, pulling out of a parking spot, and crossing over the crosswalk.**

Following these simple rules ensures the safety of our students. If you have any questions, please feel free to contact the school.

